



JOB POSTING: FIRE 26-01

Fire Chief / Fire Prevention Officer Fire Services

Job Type: Full-Time, Permanent, Management

Work Hours: 40 hours/week

Pay Band: 11 | \$74,231.00 – \$84,825.00 / year

Date Posted: September 10, 2026

Job Summary

The Town of Hearst is seeking a Fire Chief / Fire Prevention Officer to lead and administer the Fire Services Department. Reporting to the Chief Administrative Officer, the incumbent directs emergency operations, recruits, trains, and supports volunteer firefighters, oversees fire prevention inspections, maintains operational readiness, manages departmental planning, records and budgets, and is responsible for enforcement and public education.

Qualifications

- Post-secondary education in fire services, fire protection, emergency management, public administration or a related field, or an equivalent combination of education and fire-service experience.
- At least five years of progressive fire-service experience, including officer, incident command or supervisory responsibilities.
- Experience in emergency response, fire prevention inspections and public education, is considered an asset.
- Possess, or able to obtain, the training and certifications required for the position.
- Valid Ontario Class DZ driver's licence, or ability to obtain it within an approved timeframe, and satisfactory police record check.
- Strong leadership, emergency decision-making, communication, administrative, computer, recordkeeping and budgeting skills.
- Ability to communicate effectively in English and French.

Working Conditions

This position involves office, fire station, field, and emergency response work. The incumbent must be available to work irregular hours, including evenings, weekends and outside regular working hours, must travel within the response area, wear the required protective equipment, and work in difficult or hazardous conditions.



Benefits and Pension Plan

In addition to a stable municipal work environment, this position offers access to a comprehensive employee benefits package upon successful completion of the probationary period. Employees are also enrolled in the OMERS pension plan as of their start date, supporting long-term financial security from day one.

A detailed job description is available on the Town of Hearst website, www.hearst.ca.

Questions regarding the roles and responsibilities of this position can be directed to:

Eric Picard
Chief Administrative Officer

Email: epicard@hearst.ca
Town of Hearst

Interested candidates may submit a cover letter and resume by **4:00 p.m. September 30, 2026**, using the subject line “**(your name) – FIRE 26-01**”, to the following address:

Jean-Michel Vachon
Director of Human Resources

Email: hr@hearst.ca
Town of Hearst

The Corporation of the Town of Hearst is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process. Accommodations are available upon request for candidates participating in all aspects of the recruitment process. Personal information collected during the recruitment process is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used solely for employment recruitment purposes. We thank all applicants for their interest; however, only those selected for an interview will be contacted.

