



JOB POSTING: DC-26-03

Day Care Cook

Bouts de chou Daycare

Job Type: Permanent, Full-Time, Non-Union

Rate of Pay: \$27.44-\$31.36 / hour

Date Posted: July 28, 2026

Job Summary

The Day Care Cook is responsible for planning, preparing, and serving nutritious meals and snacks to children at the childcare centre. In line with Canada's Food Guide, this role ensures that all meals meet dietary requirements and individual needs, and upholds health, safety, and hygiene standards within the kitchen.

Requirements

- Secondary School Diploma
- Food Handler Certification
- Current Standard First Aid Certification or ability to obtain
- Experience required in meal preparation, with knowledge of nutrition and food safety
- Strong planning, organization, and time management abilities
- Basic computer skills, including the ability to complete forms, enter information, and maintain simple inventory, ordering, and food-service records using Microsoft Word and Excel

Working Conditions and Hours of Work

- Ability to lift, carry, and move kitchen equipment and groceries weighing up to approximately 50 lbs
- Stand for long periods, within a kitchen environment exposed to heat and various equipment
- Typical childcare centre setting with exposure to noise, cleaning products, and varied child behaviors
- 36.25 hours/week
- Occasional meetings, trainings, or special events outside regular hours

Only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected and will only be used for the purposes of candidate selection. The Town of Hearst is an equal opportunity employer. Accessibility accommodations are available throughout all stages of the recruitment process. Applicants are asked to inform us of their accommodation needs in advance.





JOB POSTING DC-26-03

Day Care Cook

Bouts de chou Daycare

Job Type: Permanent, Full-Time, Non-Union

Rate of Pay: \$27.44-\$31.36 / hour

Date Posted: July 28, 2026

A detailed job description is available on the Town of Hearst website, www.hearst.ca.

Questions regarding the roles and responsibilities of this position can be directed to:

Brigitte Bouffard
Director of Social Services

Email: bbouffard@hearst.ca
Town of Hearst

Interested candidates may submit a cover letter and resume by **4:00 p.m. on August 19, 2026**, using the subject line **“(your name) – Day Care Cook”**, to the following address:

Jean-Michel Vachon
Director of Human Resources

Email: hr@hearst.ca
Town of Hearst

Only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected and will only be used for the purposes of candidate selection. The Town of Hearst is an equal opportunity employer. Accessibility accommodations are available throughout all stages of the recruitment process. Applicants are asked to inform us of their accommodation needs in advance.

