



# MAYORAL DIRECTIVE

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**Directive Number:** DIR-2026-01  
**Date:** January 22, 2026  
**From:** Mayor Roger Sigouin  
**Subject:** Direction to Staff Regarding the 2026 Budget Process

WHEREAS Part VI.1, section 284.16 of the Municipal Act, 2001, R.S.O. 2001 (the "Act"), and section 7 of the Ontario Regulation 530/22 require the Mayor, on or before February 1 of each year, to prepare a proposed budget for the Town, and

WHEREAS under the authority of Part VI.1 (Special Power and Duties of the Head of Council) of the Act, Sections 284.3 & 284.4 (Direction to Municipal Employees), the Mayor may direct staff to:

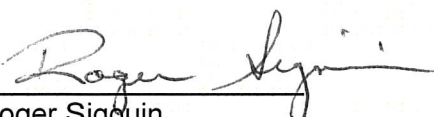
- a) Undertake research and provide advice to the head of council and the municipality on policies and programs of the municipality or of the head of council as they relate to the powers and duties under this Part; and
- b) Carry out duties related to the exercise of the power or performance of the duty, including implementing any decisions made by the head of council under this Part.

NOW THEREFORE, I, Roger Sigouin, Mayor of the Town of Hearst, hereby direct as follows:

1. THAT the Chief Administrative Officer and the Treasurer prepare a draft 2026 Operating and Capital Budget for Council's consideration, which shall be presented and considered by Council on or after February 2, 2026.
2. THAT this Mayoral Directive shall come into force and effect on January 22, 2026.

Dated at the Town of Hearst, this 22<sup>nd</sup> day of January, 2026.

Original Signed and Filed with the Town Clerk.

  
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Roger Sigouin  
Mayor